

From a private computer / Smartphone (Mac / Windows / Chrome OS / iOS / Android)

Requirement

- Connected to the UNIFR network (Wifi on the network “eduroam” or by a VPN connection)
- Web browser

1. Open a Web browser and enter:
<http://vprint.unifr.ch:9163/setup>
2. Select the system type (Windows, MacOS, iOS, Android or Chrome OS) of your device.
3. Follow the instructions on this web page. A video tutorial is available for each system.

Printer name :

UNIFR-Mobility-printer

Papercut username and password:

Same as your username and password from your UNIFR account.

⚠ ATTENTION

Once the printing job is launch, if you are a University employee and have some cost center, you have to do these additional steps:

- Open a Web browser and enter <https://vprint.unifr.ch/client>
- Connect with your UNIFR account
- A notification window appears. Choose the cost center to use for this job and press « Print ».



4. Please go in front of any printer equipped with campus card system.

On the printer (MFP)

1. To release the printer for each following feature, place your Campus Card on the printer, where this sticker is.



A beep shows that your card is detected. Remove the card. The main menu will appear:

Information utilisateur

Bienvenue, username.

Travaux d'impression attendant libération:

Travaux en attente: 1

Votre utilisation copie/scan/fax sera comptabilisée pour:

Nom d'utilisateur: username

Compte: Compte personnel

Solde: SFr. 0.60

2. Press the button
3. Press the button « Imprimer » on the line of the document that you wish. To print the whole list, press the button « Tout imprimer ».

Travaux d'impressions non libérés

Temps	Document	Pages	Coût		
13:13:37	Microsoft Word - Document1	1	SFr. 0.10	<input type="button" value="Imprimer"/>	<input type="button" value="Annuler"/>



ATTENTION

If in your job configuration you have chosen to print from the bypass tray or from a **different paper size** then **A3/A4**, you have to make the following steps :

- I. Press the button PRINT on the right of the screen.



- II. When the button « ETAT TRAV. » flashes in orange, press on it.

IMPRESSION

MODELE ?

TYPE DE TRAVAIL: PRIVÉ

RAFR.

NOM DU DOCUMENT	Date.Hre	Paper	Pages	Nbre
				1

RETOUR SUPPRIMER EFF. TOUT SEL. TOUT IMPRIMER

23/09/2015 13:31 ETAT TRAV.

- III. Select the the bypass tray then place the paper on it or select another paper size tray.

ETAT TRAV. ?

Sélectionnez cassette ou bypass A4 A4

Appuyer sur la touche DEMARRER

A4 BYPASS

A4

A4-R

A3

FERMER

TRAVAUX JOURNAL PAPIER CARTOUCHE

21/11/2014 07:47 ETAT TRAV.

- IV. Press the button START



4. To disconnect, press the button and press « Oui ».

