

From a private computer (Web print)

Requirement

- Connected to the UNIFR network (Wifi or VPN)
- Web browser

1. Open a Web browser and enter:

<https://vprint.unifr.ch>

2. Login with your University account.



Connexion

Nom d'utilisateur

Mot de passe

Connexion

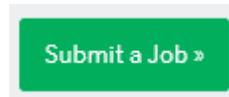
[Forgot username or password?](#)

Sélection de la langue

3. Open the « Web print » section.



4. Click on the following button:



5. Choose the printer corresponding to the format (A4 or A3) and to printing type as wished (Color or Black & White, Duplex or not).

PRINTER NAME	LOCATION/DEPARTMENT
<input type="radio"/> sww-papercut WEBPRINT_A3_B&W (virtual)	
<input type="radio"/> sww-papercut WEBPRINT_A3_B&W_DUPLEX (virtual)	
<input type="radio"/> sww-papercut WEBPRINT_A3_Color (virtual)	
<input type="radio"/> sww-papercut WEBPRINT_A3_Color_DUPLEX (virtual)	
<input type="radio"/> sww-papercut WEBPRINT_M_B&W (virtual)	
<input checked="" type="radio"/> sww-papercut WEBPRINT_M_B&W_DUPLEX (virtual)	
<input type="radio"/> sww-papercut WEBPRINT_M_Color (virtual)	
<input type="radio"/> sww-papercut WEBPRINT_M_Color_DUPLEX (virtual)	

« Back to Active Jobs

2. Print Options and Account Selection »

6. If needed, modify the account selection options or the number of copy as wished.

Options

Copies

Charge to my personal account

Charge to shared account

Account:

« 1. Printer Selection

3. Upload Documents »

7. Choose your file to print, in PDF format only and with a maximal size of 512 MB.

Drag files here

Upload from computer

The following file types are allowed: PDF pdf Picture Files bmp, dib, gif, jfif, jif, jpe, jpeg, jpg, png, tif, tiff

Upload & Complete »

8. The printing job is in waiting list. Please go in front of any printer equipped with the new system and follow the instructions of point « Print from a computer ».

SUBMIT TIME	PRINTER	DOCUMENT NAME	PAGES	COST	STATUS
May 21, 2024 1:56:20 PM	sww-papercut WEBPRINT_M_B&W_DUPLEX	[Untitled].pdf	1	SFr. 0,03	Held in a queue